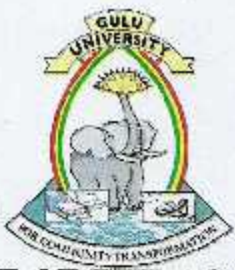


GULU

P.O. Box 166
Gulu – Uganda



UNIVERSITY

Tel: 256-471-432921
Email: ar@gu.ac.ug
URL: www.gu.ac.ug

OFFICE OF THE ACADEMIC REGISTRAR

18th August 2017

To all Fresh Students
Gulu University

GUIDELINES FOR CHANGE OF PROGRAMME/SUBJECT COMBINATIONS SEMESTER I 2017/2018

All **fresh students** who wish to change programme or subject combinations are informed that the **deadline for submission of application is 1st September 2017**. You should:

1. First pay fees and register for the programme/subject combination for which you were admitted.
2. Pay change of programme fee (20,000/=) plus bank charges to **Gulu University Academic Registrar, Account No. 7510500423, Centenary Bank, Gulu Branch**. No fees are charged for change of subject combination.
3. Pick the change of programme/subject combination application form from Admissions Office and **attach copies of admission letter, result slip(s), certificate(s), transcript(s) [if any] and payment receipt (for change of programme)**.
4. Fill the form and ensure that the other officers have filled their respective parts.
5. Submit the completed application form to **Admission Office latest Friday 1st September 2017**.
6. Check on the notice boards or at the Admissions Office for feedback on your application by **8th September 2017**.

Important:

- a) To qualify for change of programme you must be **within the cutoff points** of the programme you wish to change to; subject to availability of places in that programme.
- b) Applicants are **strongly warned against presenting forged academic documents** to support their applications. The consequences, if discovered, are very grave.
- c) Government sponsored students may be allowed to change programme subject to availability of vacancies in other government sponsored programmes and being within the cut off points for the programmes they wish to change to.

Thank you.

Jerry Bagaya

Ag. ACADEMIC REGISTRAR

cc Deputy Vice Chancellor
University Secretary
University Bursar
Dean of Students
Deans/Directors

Guild President
Faculty Registrars
Webmaster
All Notice Boards