

**GULU**  
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**OFFICE OF THE ACADEMIC REGISTRAR**

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**ADVERTISEMENT**

**POSITION OF VICE CHANCELLOR - (RE-ADVERTISED)**

Gulu University is a Public University established by Statutory Instrument No. 16 of 2003. The University was set up to serve as a launch pad for equitable development in Uganda providing knowledge and skills and stimulating innovations in education, technology, economic advancement and social development. The University is located in Gulu Municipality with campuses in Kitgum and Hoima districts.

The vision of the University is to be a leading academic institution for the promotion of rural transformation and industrialization for sustainable development.

The mission of the University is to expand access to higher education, provide quality professional training for delivery of appropriate social services and conduct research geared towards rural transformation and conservation of biodiversity.

To achieve its vision and mission, the University wishes to fill the position of **Vice Chancellor**. Applications are therefore invited from suitably qualified Ugandans to fill the vacancy.

**POSITION: VICE CHANCELLOR**

**SALARY SCALE: M 1**

**REPORTS TO: THE UNIVERSITY COUNCIL**

**MAJOR ROLES:**

The Vice Chancellor shall:

- (a) Be responsible for the academic, administrative and financial affairs of the University.
- (b) In the absence of the Chancellor, preside at ceremonial assemblies of the University and confer degrees and other academic titles and distinctions of the University.

## **DUTIES AND RESPONSIBILITIES:**

The Vice Chancellor shall:

1. Provide academic, administrative and financial leadership to the University and as such shall be responsible to the University Council for maintaining and promoting academic excellence, efficiency in financial management and good order in the University.
2. Chair University Senate which is an organ responsible for the organization, control and direction of the academic matters of the University.
3. Monitor performance of senior managers of the University to ensure that the vision and mission of the University are fulfilled.
4. Ensure that the strategic plan of the University is implemented accordingly.
5. Ensure that mechanism for academic staff attraction, development and retention are put in place for the purpose of ensuring steady academic development of the University.
6. Provide leadership in mobilizing resources necessary for the implementation of the University policies, plans and programmes.
7. Ensure optimal utilization of available resources, transparency and accountability.
8. Take lead in advocacy for the University and its strategic interests through active engagement with Government, the community, internal and external stakeholders.
9. Promote the image and reputation of the University nationally, regionally and globally.
10. Promote cooperation between Gulu University and other universities as well as with other organizations nationally and globally.
11. Represent the University in relevant fora in order to promote an understanding of the University's mission and strategic interests.
12. Report to the University Council and Chancellor on all matters pertaining to the University.
13. Perform any other duties as may be assigned by the University Council.

## **PERSON SPECIFICATIONS:**

The Candidate should have the following:

1. Hold a Degree of Doctor of Philosophy (PhD) from a recognised University.
2. Not be more than 60 years of age at the time of application.
3. Be at least at the rank of Associate Professor in a reputable University with proven track record of academic management including supervision of graduate students.
4. At least ten years of teaching experience at the rank of senior lecturer and above in reputable University with excellent track record of research and publications.
5. At least eight years working experience at Senior Management position, four of which must have been served at the minimum level of Dean of Faculty or its equivalent in a reputable institution.
6. High integrity and excellent public relations.
7. High level of experience in networking, resource mobilisation and preparation of grant winning proposals.
8. Proven experience in national, regional and/or international policy development in higher education.
9. Thorough knowledge of the structural, legislative, and regulatory framework for management of higher education in Uganda.
10. Good knowledge of public financial management and strategic planning.

## **REMUNERATION**

The University offers an attractive package for the post including free medical facilities for self and immediate family members, transport, housing and other fringe benefits.

## **TENURE OF APPOINTMENT**

The Vice Chancellor shall be appointed by the Chancellor on terms and conditions determined by the University Council for five years and shall be eligible for re-appointment for one more term; subject to satisfactory performance.

## **METHOD OF APPLICATION**

Applicants should submit seven copies of the application consisting of the following:

1. Letter expressing interest in the job.
2. A detailed and updated curriculum vitae; signed and dated by the applicant.
3. Certified copies of academic transcripts and certificates.
4. Copies of letters of relevant appointments.
5. Certified copy of applicant's birth certificate or relevant pages of Passport or National Identity Card.
6. Names and addresses of three (3) referees who should be advised to send their reference letters under confidential cover to the following address not later than **Friday 28<sup>th</sup> April, 2017**;  
**The Secretary, Search Committee for the Vice Chancellor,  
Gulu University, P.O Box 166, Gulu, Uganda. E-mail: [ar@gu.ac.ug](mailto:ar@gu.ac.ug)**
7. Sealed applications marked on the top right corner: "**APPLICATION FOR THE POST OF VICE CHANCELLOR**" should be addressed and submitted to:

**The Secretary,  
Search Committee for the Vice Chancellor  
Gulu University Main Campus  
Laroo Division, Gulu Municipality  
P.O Box 166  
Gulu, Uganda  
E-mail: [ar@gu.ac.ug](mailto:ar@gu.ac.ug)**

Applications may be submitted by email to: [ar@gu.ac.ug](mailto:ar@gu.ac.ug), provided the application has been duly signed and scanned.

Incomplete applications and/or applications received after the closing date and time will not be considered.

**Those who responded to the previous advertisement need not re-apply; but may resubmit updated Curriculum Vitae.**

Application should reach the Secretary not later than **Friday 28<sup>th</sup> April 2017 by 5.00 p.m.**

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**Secretary, Search Committee for the Vice Chancellor**